



Republic of the Philippines
Department of Education
Schools Division of Benguet

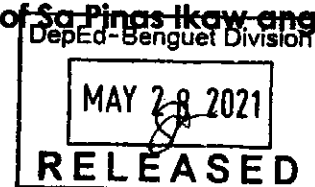
DIVISION MEMORANDUM

May 27, 2021

No. 190 s. 2021

**Special Schedule of Assessment for Teacher Applicants of Sa-Pinas-Ikaw-ang
Madam at Sir (SPIMS)**

To: Public Schools District Supervisors
Elementary School Heads



1. The DepEd-Benguet will conduct a Special Assessment and Evaluation of documents of SPIMS Teacher Applicants using DepEd Order No. 50, s. 2016 (Guidelines on the Hiring of Teacher 1 Position in Schools Implementing Indigenous People Education Effective SY 2016-2017), hereunder is the schedule of the activities:
 - a) **June 7, 2021** – Submission of complete documents at the Schools Division Office. Evaluation of documents include the following:
 - CSC Form 212 (Revised 2017) in two copies with latest passport size with full handwritten name tag and signature;
 - Certified photocopy of unexpired PRC professional identification card or PRC certification showing the teacher's name, LET rating and other information recorded in the PRC office;
 - Certified photocopy of rating obtained in the licensure Examination for teachers (LET)/ Professional Board Examination for Teachers (PBET);
 - Certified copy of transcript of records;
 - Copies of service records, performance rating and school clearance for those with teaching experience. If unavailable, the applicant must submit a justification citing the reason/s for unavailability;
 - Certificates of specialized training related to implementing IPED, if any;
 - Certified copy of the Voter's ID and/or proof of residency as deemed acceptable by the Screening Committee or Certification from COMELEC that applicant is a bonafide of the barangay or municipality;
 - NBI Clearance;
 - Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicants and duly notarized.
 - b) **June 10, 2021** – Interview and demonstration of teacher applicants
 - c) **June 11, 2021** – English Proficiency Test



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2. Teacher applicants who were not able to take the EPT may apply at the district office a week before the test.
3. All expenses incurred during the conduct of the said activity will be charged to division MOOE subject to usual accounting and auditing rules and regulations.
4. Immediate dissemination of this memorandum is desired.


GLORIA B. BUYA-AO
Schools Division Superintendent

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